

**Regular City Meeting
of the
Clifton Board of Commissioners
January 27, 2020**

Present:

Randy Burns, Mayor
Layton Packwood, Vice Mayor
Eva Ruth Warren, Commissioner
Mark Staggs, Commissioner
Bill Willoughby, Commissioner
Doug Kibbey, City Manager
Austin Clark, Public Works Director
Eddie Simmons, Parks Director
Jerroll Henderson, Chief of Police
Lindsay Roberts, Fire Chief
Kiersten Rainey, Finance Director
Barbara Culp, City Recorder

Visitors:

Byron Skelton
Stephen Pevahouse
Tom Mathis
Jerry Warren
Donny Warren
Jeff Wilkes
Jessica Packwood
Lindzee Lindholm

The meeting was called to order by Mayor Burns. A motion was made by Commissioner Warren to approve the minutes of the previous meeting. The motion was seconded by Commissioner Staggs, and carried unanimously.

Regular City Meeting (Pg. 2)
January 27, 2020

New Business from the Audience

Proposed Memorial for David Brown

Mr. Tom Mathis told the commissioners that Mr. David Brown was a former resident of Clifton who was killed in the war. He said Mr. Brown died at a young age giving his life as a sacrifice. He stated that it would be nice to have some type of memorial here in Clifton honoring him. Mr. Mathis suggested that the new pavilion be named after David Brown. A discussion followed but no action was taken.

Mr. Jeff Wilkes proposed waterline extension

Mr. Jeff Wilkes came before the Commission representing Mr. Benny Neal. Mr. Wilkes said that Mr. Neal has purchased property by the bridge in Hardin County, and has asked that the City consider extending their waterline out to the bridge so that it would be accessible to his property. He said that Mr. Neal knows that the City would have to see if this would be feasible and Mr. Neal has indicated that he would be willing to help with the cost of engineering fees, etc. There will potentially be between 55-60 customers. The mayor said he would be open to expanding our waterline if it would be feasible for the City. Public Works Director Clark said the City might be able to get some funding for such a project. The city manager said our water plant does not have the capacity for such an expansion at this time. He said we would have the capacity in a couple of years if we get a new water plant, but we would still need to cost out everything to see how much of a return the City would get on their investment. Mr. Wilkes suggested a committee be formed to check all aspects of such a proposed project. He said he would be willing to serve on the committee. The City already has an Industrial Board. Mr. Autry Gobble

Regular City Meeting (Pg. 3)
January 27, 2020

is the Chairman of the Industrial Board. It was suggested that this board could be used to check into the proposed waterline extension.

LaPa Loop LaPa Lane

We have received a quote from Wayne County Rock for repair of LaPa Loop, and LaPa Lane in the amount of \$122,000.00. Public Works Director Clark said we would have to put the project out for bids. The city manager said we currently have \$240,000 in the State Street Aid account that can be used for streets. A motion was made by Commissioner Staggs to advertise for bids for repair of LaPa Loop, and LaPa Lane. The motion was seconded by Commissioner Warren, and carried. Vice Mayor Packwood abstained.

New Business

Ordinance # 282 FY20 Budget Amendment#3

A motion was made by Commissioner Warren to pass Ordinance # 282 FY20 Budget Amendment #3 on the first reading. The motion was seconded by Vice Mayor Packwood, and carried unanimously.

AdValorem Tax Resolution

A motion was made by Commissioner Willoughby to pass the AdValorem Tax Resolution (Water/Sewer Fund \$26,517, and Natural Gas Fund \$7,997.00). The motion was seconded by Vice Mayor Packwood, and carried unanimously.

Resolution-CDBG Engineering Services-Heathcoat & Davis

A motion was made by Commissioner Warren to approve the Resolution for Engineering Services by Heathcoat & Davis to provide assistance in the preparation and implementation of the City's 2020

Regular City Meeting (Pg. 4)
January 27, 2020

CDBG Grant Application. The motion was seconded by Commissioner Staggs, and carried unanimously.

Resolution-CDBG Administrative Services

A motion was made by Commissioner Warren to approve the Resolution for Administrative Services by Community Development Partners to provide assistance in the preparation and administration of the City's 2020 CDBG grant application. The motion was seconded by Commissioner Staggs, and carried unanimously.

There was a discussion concerning a grant that might be available for the fire department. Fire Chief Lindsay Roberts said they have one truck that is 20 years old, and he would really like to get a 3,000 gallon tanker truck for the department. There would be a \$68,000.00 City match if we received the grant. Commissioner Willoughby said he would be reluctant on spending more money on the fire department. He said we really need work on some of our streets, especially Airport Road. City Manager Kibbey said CDBG grants cannot be used for street repair. He said we could apply for a grant to replace our water meters. This would cost approximately \$250,000.00, with a 17% match. He said our meters need to be replaced whether we get awarded the grant or not. Public Works Director Austin Clark said when we get new meters installed it will save two full days of labor. He stated that we have over 800 meters in the City, and 300 of them have to be read manually. A motion was made by Commissioner Warren to apply for a CDBG Grant to be used to replace our water meters. The motion was seconded by Commissioner Staggs, and carried. Commissioner Willoughby voted no.

Regular City Meeting (Pg. 5)
January 27, 2020

Department Reports

Parks Director Eddie Simmons reported that work is almost complete on the batting cage. He said the turf came in the previous week, and has been installed. Also they are still waiting on the contractor to install gutters. It was suggested that some other contractors be contacted if the original one is unavailable.

Police Chief Jerroll Henderson stated that they have GPS installed in their vehicles. He also reported that the controller on the school light is out. The city manager said that the police department has received a \$5,000.00 Highway Safety Office Grant. Fifty percent has been used for dash cams, and the other half can be used to pay police overtime.

Fire Chief Lindsay Roberts said his department applied for a \$77,000.00 grant for a boat motor, and life jackets but was denied. He said they would need to work on other avenues to fulfill that need. The fire chief stated that the grant can be applied for once each quarter.

Public Works Director Clark reported that the gas department underwent an inspection the previous week, and there were no violations. He told the commissioners that at some point money will need to be spent on the natural gas pumping station. He said the system struggles during cold weather. Also they have been experiencing some issues with the pumping station on Elm Street. The switch in the pump burned out, and when we experience a big rain the switch has to be operated manually. Commissioner Willoughby asked if work on all the filters at the water plant has been completed. Director Clark said that there is one more that still needs to be done.

Regular City Meeting (Pg. 6)
January 27, 2020

City Manager Kibbey reported that we have received our River Resort money from the County. The check in the amount of \$42,000.00 was hand delivered by County Commissioner Tom Mathis.

Commissioner Mark Staggs said he would like to get the retirement insurance matter settled with Byron Skelton. Mr. Skelton said he would like for the contract he prepared (stating that the City would pay his insurance until he reaches age 65) be brought back up for a vote. The city manager said he did not have the contract in front of him because it was voted down at the previous meeting. Mr. Skelton said that some of the commissioners promised him that they would vote for him to receive the insurance coverage, and the City pay the premiums until he reaches age 65. Mayor Burns said that he could not vote to put that financial burden on the taxpayers. After a discussion A motion was made by Vice Mayor Packwood to put the retirement insurance contract prepared by Byron Skelton back on the agenda for the next city meeting. The motion was seconded by Commissioner Staggs.

Roll Call Vote:

Vice Mayor Packwood-----Yes
Commissioner Staggs-----Yes
Commissioner Warren-----Yes
Commissioner Willoughby-----Pass
Mayor Burns-----No

The motion carried.

Commissioner Staggs praised City Manager Kibbey for pursuing the River Resort Act money that was owed to the City by the County.

Regular City Meeting (Pg. 7)
January 27, 2020

Vice Mayor Packwood said that Mr. Harry Floyd has requested that the right-of-way near the Clifton Cemetery be deeded to the cemetery so that it can be paved. A motion as made by Vice Mayor Packwood to donate the City's right-of-way property (located near the Clifton Cemetery) to the Clifton Cemetery. The motion was seconded by Commissioner Staggs, and carried unanimously.

Ms. Lindzee Lindholm asked why she was not on the agenda for consideration to serve on a City board. A motion was made by Commissioner Staggs to appoint Ms. Lindzee Lindholm to serve on the Planning Commission. The motion was seconded by Vice Mayor Packwood, and carried unanimous.

There being no further business, the meeting was adjourned.



MAYOR



CITY RECORDER