

**Regular City Meeting
Of the
Clifton Board of Commissioners
November 26, 2018**

Present:

Randy Burns, Mayor
Layton Packwood, Vice Mayor
Carol Hickerson, Commissioner
Eva Ruth Warren, Commissioner
Bill Willoughby, Commissioner
Doug Kibbey, City Manager
Austin Clark, Public Works Director
Eddie Simmons, Parks Director
Lindsay Roberts, Fire Chief
Kiersten Rainey, Admin. Assistant
Timmy Harris, Police Officer
Mike Hinson, City Attorney
Barbara Culp, City Recorder

Visitors:

Tom Mathis, Randy Battles, Mark Staggs, Donnie Warren, Mrs. Layton Packwood,
Emma McWilliams

The meeting was called to order by Mayor Burns.

City Recorder Barbara Culp administered the Oath of Office to newly elected commissioners Randy Burns, Layton Packwood, and Bill Willoughby.

Election of Mayor

A motion was made by Commissioner Warren to nominate Randy Burns for Mayor. The motion was seconded by Vice Mayor Hickerson, and carried unanimously.

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Election of Vice-Mayor

A motion was made by Mayor Burns to nominate Layton Packwood for Vice-Mayor. The motion was seconded by Vice Mayor Hickerson, and carried unanimously.

A motion was made by Commissioner Warren to approve the minutes of the previous meeting. The motion was seconded by Commissioner Hickerson, and carried unanimously.

New Business from Audience

There was no new business from the audience.

Old Business

The city manager stated that an order has been place for fire department equipment. This will be paid for from grant funds. The city manager said the current grant needs to be closed out before January, 2019 so that we can apply for a water department grant. Commissioner Willoughby asked the city manager if everything has been paid by grant funds. The city manager explained that the original grant was for \$254,000.00, and the City's match was \$17,000.00. He told Commissioner Willoughby that we had \$32,000.00 left from the grant to spend. Commissioner Willoughby asked if we did not spend the money would we lose it. The city manager said yes we would lose the funds if they are not spent.

New Business

Street Closure Resolution

A motion was made by Vice Mayor Packwood to pass the Resolution authorizing street closures for the Stroll Through Christmas event (4:00 pm until 9:00 pm) -on December 8, 2018. The motion was seconded by Commissioner Hickerson, and carried unanimously.

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Nepotism Policy

The city manager said that a Commissioner had asked about getting the Nepotism Policy changed. The City's current policy states that no member of the immediate family of an existing employee or an elected official shall be hired by the City of Clifton while that existing employee is employed by the City of Clifton. Immediate family is defined as: relationships by blood-parent, child, grandparent, grandchild, brother, sister, uncle, aunt, nephew and niece. Also relationships by marriage: husband, wife, step-parent, step-child, brother-in-law, half-sister, uncle, aunt, nephew and niece. Commissioner Warren said the current policy limits the City being able to hire qualified people. Mayor Burns said we have not had any problems filling positions so far. The city manager said that everyone he has hired has been qualified. Commissioner Warren said she feels the policy needs to be changed because it is too strict on who cannot be hired. A motion was made by Commissioner Warren to change the City's Nepotism Policy. There was no second to the motion. Commissioner Willoughby asked what has happened to cause Commissioner Warren to want a change to the policy. He said he would have to think about it before voting. The mayor asked the City Attorney for his opinion. The city attorney said most policies are as broad as the one we have. He said if the Commission is not comfortable making a decision presently they could address this next month. After further discussion, a motion was made by Vice Mayor Packwood to leave the City of Clifton's Nepotism Policy as is. The motion was seconded by Commissioner Hickerson.

Roll Call Vote:

Vice-Mayor Packwood-----Yes
Commissioner Hickerson-----Yes
Commissioner Willoughby-----Pass
Commissioner Warren-----No
Mayor Burns-----Yes

The motion carried.

Liquor Ordinance

There was a discussion concerning the Liquor Ordinance. The city manager highlighted some of the items in the ordinance. He said that no liquor license can be issued to anyone on the City Commission, or who works for the City. Anyone

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applying for a license will have to advertise for three consecutive weeks at their own expense. He stated that the Commission had previously discussed only allowing two liquor stores in Clifton. This could be changed by the Commission. Also there will be some restrictions on the location of liquor stores. The hours of operation will be 8:00am to 11:00pm Monday through Saturday, and 10:00am to 11:00pm on Sunday. After much discussion, a motion was made by Commissioner Warren to pass Ordinance # 270 on the first reading (Amending the City of Clifton's Code Title 8 to Authorize Retail Package Stores to Sell Alcoholic Beverages in the City of Clifton Tennessee-Passed by Referendum during the November 7th, 2018 General Election). The motion was seconded by Vice Mayor Packwood, and carried unanimously.

Department Reports

Police Officer Timmy Harris reported that the police department is fully staffed now.

Parks Director Eddie Simmons stated that they have been working on the concession stand at the ballpark. Also the men's and women's bathrooms have been painted. They have torn down the old batting cage, and are getting ready to construct a new batting cage.

Fire Chief Lindsay Roberts reported that work at the fire department is slowly but surely getting done. The kitchen appliances have been installed, and the construction upstairs has been finished.

Public Works Director Austin Clark updated the commissioners on the status of the Main Street sewer pump. He also told them that the prison blower system blowers have been set. They are waiting on TVEC to build the power bank. He will be going to the Heathcoat Davis Company of Brentwood, TN to discuss new gravity filters for the water plant. There is a difference of \$60,000.00 in the cost of rehabbing the old filters or buying new filters. Austin said he will have some official numbers on this at the next city meeting.

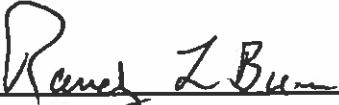
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The city manager told the new commissioners that they will have twelve months to get their utility training done. He said that the cost will be \$255.00 per person. This is a State requirement, and the City would be fined if this is not done.

City manager Kibbey said that he has been talking to Wayne County Road Commissioner Chuck Moser for two years about getting work done on LaPa Loop, and LaPa Lane. He said Mr. Moser has promised to do work on the roads, but if the County will not, the City can hire a private company. He said we have local companies in Clifton that would do a good job. He told the commissioners that as of 6-30-19 we will have \$300,000.00 in State Street Aid Funds. This could pay for seven miles of paving (including LaPa Loop, LaPa Lane, Carrolsville and Ross Creek Road). He stated that he keeps getting excuses from Mr. Moser and we may need to go a different route.

The city manager reported that Ms. Kiersten Rainey has received her CMFO certification. He said that she passed all her tests on the first try.

There being no further business, the meeting was adjourned.



MAYOR



CITY RECORDER