

**Regular City Meeting
Of the
Clifton Board of Commissioners
October 23, 2017**

Present:

Randy Burns, Mayor
Carol Hickerson, Vice Mayor
Eva Ruth Warren, Commissioner
Layton Packwood, Commissioner
Doug Kibbey, City Manager
Byron Skelton, Chief of Police
Austin Clark, Public Works Director
Eddie Simmons, Parks Director
Randy Battles, Fire Chief
Barbara Culp, City Recorder

Absent:

Jimmy Pickett, Commissioner

Visitors: Joe Warrington, Sue Breazeal,

The meeting was called to order by Mayor Burns. The invocation was given by Mayor Burns, followed by the Pledge to Allegiance.

The roll was called by City Recorder Barbara Culp, and all commissioners were present with the exception of Commissioner Pickett.

A motion was made by Commissioner Warren to approve the minutes of the previous meeting. The motion was seconded by Commissioner Packwood, and carried unanimously.

Old Business

The city manager stated that the Wayne County Hazard Mitigation Plan Resolution has been signed and sent back. The T.E.A.C. Gas Purchase Resolution has also been signed. We should know more about the Splash Pad grant by next spring. The stage that is to be erected across from the river park has been purchased. The TAP Grant Resolution has been approved, signed, and submitted.

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Utility Board Training

The city manager stated that the utility board training is mandatory, and must be completed by spring of next year. MTAS offers training in the different areas where they hold classes, such as Nashville, Jackson, and Knoxville. The cost for the MTAS training would be \$255.00 per person. Mayor Burns stated that he would prefer that the training be held here. The city manager also stated that Communities Unlimited offers the same training, and their instructor would come to Clifton for a cost of \$150.00 per person. The commissioners agreed to have Communities Unlimited conduct the training here. Commissioner Warren said that she feels it should be mandatory for all commissioners to attend the training.

Code Adopting Ordinance

A motion was made by Commissioner Warren to approve the Code Adopting Ordinance # 263 on the first reading. The motion was seconded by Vice Mayor Hickerson, and carried unanimously.

Food Vendor Ordinance

There was a discussion concerning mobile food vendors/food trucks. The city manager stated that he has been approached by some citizens who are unhappy that Dewey's Cajun Shack food truck has been allowed to set up on city property. This was approved by the Chamber of Commerce, and the business sets up once a week in front of the Chamber of Commerce building. The city manager told the commissioners that they could adopt an ordinance if they chose to which would restrict food vendors from setting up on city property. Vice Mayor Hickerson suggested that no ordinance be passed at this time. She said that she feels Clifton needs all the business we can get. A motion was made by Commissioner Packwood to table the Food Vendor Ordinance. The motion was seconded by Vice Mayor Hickerson, and carried unanimously.

Employee Health Insurance

The city manager told the commissioners that each employees' health insurance premium would be increasing by \$31.00 per month. There was a discussion concerning other types of insurance coverage. The city manager stated that he is good with the insurance plan the employees currently have.

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City Lease with Wayne County Bank

There was a discussion concerning the property that the City currently leases from Wayne County Bank. This is the property which goes behind the Chamber of Commerce, and the LaHuasteca Potosina Mexican Restaurant. It measures 198'x10.5'. The city manager stated that he recently spoke to a representative from Wayne County Bank, and was told that this property was going to be surveyed, and offered for sale to Joe Warrington. Mr. Warrington's property attaches to this piece of property. The City will keep the lease with Wayne County Bank for the property on Main Street where the gazebo is located. The owner of the restaurant has agreed to locate a dumpster for their business behind city hall instead of behind their business. Mr. Joe Warrington and Ms. Sue Breazeal attended the meeting. Mr. Warrington said that he would wait to see what the price of the property would be before he could commit to purchasing it.

City Manager's One Year Update

City Manager Kibbey told the commissioners that his one year anniversary was 9-29-17. He said that he is no longer protected from termination so if they would like to make a change they can do so at this time. The city manager reviewed some of the positive things from the previous year such as the savings in all departments, employees' salary increases, Senior Citizen's subsidies, etc. He said that there are still a lot more things to look at for potential savings for the City. Commissioner Warren commended City Manager Kibbey for a job well done. The city manager said we have a really good set of employees, and he felt they should get fair pay for the services they provide to our citizens. Mayor Burns told the city manager to keep up the good work, and find more savings for the City.

Department Reports

Parks Director Eddie Simmons stated that maintenance work has been done on the ballfields, and over the next two weeks they would be winterizing everything. Commissioner Warren asked about the proposed pavilion for the park. The city manager said that we are still waiting on John Haggard to get back with a list of materials, and an estimated cost.

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Fire Chief Randy Battles stated that everything is going well at the fire hall. The city manager has been trying to get in touch with Mr. Doug Shelton with Rural Development about the \$40,000.00 grant the City applied for to help complete the renovation of the fire hall. Mr. Shelton has been out of his office, but the city manager will contact him when he returns.

Police Chief Byron Skelton reported that his department now has a fulltime crew. Mr. Jason Sexton has been recently hired. Chief Skelton said that he feels Officer Sexton will fit in well with the department. Chief Skelton also stated that the new City vehicle should be arriving the following week.

Commissioner Warren said that a thank you note should be sent to the Eastern Star for the dinner they provided for the City's volunteer firemen, police officers, commissioners, and city hall employees last week.

Commissioner Warren told the Commission that the courthouse in Waynesboro, TN will be undergoing a renovation to make it more handicap accessible. She said the contractor for the project had informed her that all the shrubs and plants around the courthouse will be disposed of. Commissioner Warren said that these could be used at the school, city hall, or other locations around our town. The commissioners agreed that the city manager should contact an official to see about getting the plants moved to Clifton.

Public Works Director Austin Clark reported that things are good at the water plant, but his department still has a lot of things to do. The sewer paddle wheels are still not operating properly. There was a discussion concerning possibly rebuilding the motors in the old aerators. He suggested they get rid of the paddle wheel system as soon as possible. The mayor suggested that we purchase one new motor, and have one rebuilt to see which would last the longest for future reference.

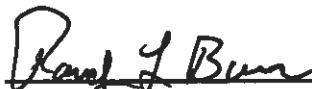
Vice Mayor Hickerson thanked all the city employees for the job they do. Also, she stated that she feels the city manager has done a really good job. She gave special recognition to Austin Clark for the comments she has heard from citizens

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about his professionalism, and knowledge

Commissioner Packwood and Mayor Burns said they appreciate everything that is being done, and thanked everyone for attending the meeting.

There being no further business, the meeting was adjourned.


MAYOR


CITY RECORDER