

**Regular City Meeting  
of the  
Clifton Board of Commissioners  
July 23, 2018**

**Present:**

Randy Burns, Mayor  
Carol Hickerson, Vice Mayor  
Eva Ruth Warren, Commissioner  
Layton Packwood, Commissioner  
Mark Staggs, Commissioner  
Doug Kibbey, City Manager  
Byron Skelton, Chief of Police  
Austin Clark, Public Works Director  
Eddie Simmons, Parks Director  
Lindsay Roberts, Fire Chief  
Michael Hinson, City Attorney  
Barbara Culp, City Recorder

**Visitors:**

Tom Mathis, Donnie Warren, Marlon Davis, Randy Battles

A motion was made by Commissioner Warren to approve the minutes of the previous meeting. The motion was seconded by commissioner Packwood, and carried unanimously.

**Old Business**

A motion was made by Commissioner Warren to pass the 2018-19 Budget Ordinance # \_\_\_\_\_ on the second reading. The motion was seconded by Commissioner Packwood.

Roll Call Vote:

Commissioner Warren-----Yes  
Commissioner Staggs-----Yes  
Commissioner Packwood-----Yes  
Vice Mayor Hickerson-----Yes  
Mayor Burns-----Yes

The motion carried unanimously.

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**Ordinance to Amend Fire Department Code**

A motion was made by Vice Mayor Hickerson to pass Ordinance #\_\_\_\_\_ (amending the Fire Department Code to allow the city manager to appoint a fire chief) on the second reading. The motion was seconded by Commissioner Staggs, and carried unanimously.

**Resolution to Adopt Drug Testing Policy**

There was a discussion concerning the resolution to adopt a drug testing policy which states a city employee can be drug tested up to 32 hours after an accident, or incident. The city manager said that the policy was approved by MTAS but it can be changed. He said that it can be more restrictive but not less. The commissioners agreed that they would like to change the policy from 32 hours to 24 hours that an employee has to be drug tested after an accident or incident. The city manager said that he would make the change for the next meeting.

**New Business**

The city manager said they had previously talked about getting two new police vehicles. The police department has decided they would like to get a Ford F-150 crew cab truck for one of the vehicles. He said they had researched the resale value, and found it much higher than a Ford Explorer, but the cost of approximately \$30,000.00 would be the same. Commissioner Staggs said he thinks this is a great idea, and the vehicle could be handed down to the utility department if needed. Vice Mayor Hickerson asked what the difference in fuel cost would be. Chief Skelton said the fuel cost would virtually be the same. The commissioners agreed to purchase a Ford F-150 for the police department.

**Referendum for Packaged Liquor Stores in Clifton, TN**

There was a discussion concerning the referendum to allow packaged liquor stores in Clifton. The city manager said the referendum will be on the November ballot. He stated that between \$70,000.00 and \$115,000.00 could be generated from this for the City of Clifton. He said if this is passed the City's property taxes could possibly be reduced to the previous rate. City Attorney Hinson suggested

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the City follows the State's guidelines. He also suggested that only two liquor stores be allowed in Clifton. County Commissioner Tom Mathis commented that he feels this would be a good thing, and that it should have been done a long time ago. The commissioners agreed to have the City Manager put an ordinance together regarding liquor sales.

**Department Reports**

Parks Director Eddie Simmons reported that they have a lot of mowing and weed-eating to do at the park. Also maintenance is needed on all three fields.

Public Works Director Austin Clark stated that there hasn't been any word from our engineers on the upcoming water department project. Also, the products for our blower system should be released within the next couple of weeks.

Fire Chief Lindsay Roberts reported that they have been spending the rest of the fire department grant funds. Work is continuing on the fire hall. Commissioner Packwood asked about the warning siren. It was stated that the siren has not been installed yet.

Police Chief Skelton stated that things are good with the police department. He said that all officers will be re-certified before the end of the year.

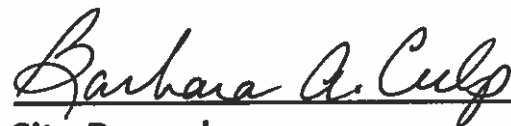
Commissioner Warren asked why former city clerk Andrea Marsh resigned. The city manager said that she had indicated she had some personal business that she needed to take care of. He had offered to give her time off if she wanted instead of resigning, but she chose to go ahead and resign. The city manager said there will be an ad in next weeks' newspaper advertising for applications being taken for the city clerk's position.

Mayor Burns thanked all the city employees for their hard work. He said he appreciated the good job that all the employees do.

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There being no further business, the meeting was adjourned.

  
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Mayor

  
\_\_\_\_\_  
City Recorder