

**Regular City Meeting  
Of the  
Clifton Board of Commissioners  
May 22, 2017**

**Present:**

Randy Burns, Mayor  
Carol Hickerson, Vice Mayor  
Eva Ruth Warren, Commissioner  
Layton Packwood, Commissioner  
Jimmy Pickett, Commissioner  
Doug Kibbey, City Manager  
Byron Skelton, Chief of Police  
Austin Clark, Public Works Supervisor  
Randy Battles, Fire Chief  
Michael Hinson, City Attorney

**Visitors:**

Terry McDonald  
Jeff Lynds  
Tom Mathis

The meeting was called to order by Mayor Burns. The invocation was given by Commissioner Pickett, followed by the Pledge to Allegiance.

A motion was made by Vice Mayor Hickerson to approve the minutes of the previous meeting. The motion was seconded by Commissioner Packwood, and carried unanimously.

**New Business from Audience**

Mr. Terry McDonald addressed the Commission concerning a proposed business he is looking at opening in Clifton. Mr. McDonald said that he has purchased the former Enviroworks building, and plans on building an indoor shooting range. He said he wanted to bring this to the Commission to see if there are any concerns. Mr. McDonald showed the commissioners a sample of the type of building

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material that would be used for safety at the range. There will be a sound barrier with very little noise outside the building. Mr. McDonald said that before he spends from \$15,000.00 to \$20,000.00 on the building he wanted to bring this information before the Commission. He said that there would be three sections inside of the building. One section would be the range, another section for retail items, and another for classes. He assured the commissioners that he would do what is necessary to insure no criminals would be utilizing his business. Also, he will work with the local police department. Commissioner Warren said that she does not have a problem with such a business being located in Clifton. This should be an asset as it would be the only indoor range located in the area. Commissioner Packwood said he also does not have a problem with this. Mayor Burns asked Attorney Hinson if there would be any liability to the City. Attorney Hinson said if it is set up by our City Codes there would be no liability. Mr. McDonald said that Mr. Jeff Lynds would be running the day to day operation of the business.

**New Business**

**FY'17 Continuation Budget Ordinance**

A motion was made by Commissioner Packwood to Pass the FY17 Continuation Budget Ordinance # 260 on the first reading (to temporarily continue the fiscal year 2017 annual operating budget of the City of Clifton, TN for fiscal year 2018). The motion was seconded by Vice Mayor Hickerson, and carried unanimously. If the proposed FY18 budget is not passed until later in the year, this ordinance would allow the City to continue to operate without shutting down any functions of the City.

**FY17 Budget Amendment Ordinance**

A motion was made by Commissioner Warren to pass the FY17 Budget Amendment Ordinance # 261 on the first reading (amending the fiscal year 2017 budget of the City of Clifton). The motion was seconded by Commissioner Pickett, and carried unanimously.

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**FY18 Budget Ordinance**

A motion was made by Commissioner Warren to pass the FY18 Budget Ordinance #\_\_\_\_\_ on the first reading (adopting the annual budget and tax rate for the fiscal year beginning July1, 2017 and ending June 30, 2018). The proposed budget included a tax rate of \$1.00 (current rate 0.6512). The motion was seconded by Vice Mayor Hickerson.

Roll Call Vote:

Commissioner Warren-----Yes  
Vice Mayor Hickerson-----Yes  
Commissioner Packwood-----Yes  
Commissioner Pickett-----Yes  
Mayor Burns-----Yes

The motion carried unanimously.

**Proposed Stage Location**

The city manager said that he has met with Recreation Board members Sherri Linville, Byron Davis, Ryan Bumphus, and Denise Lineberry to discuss the grant the City has been awarded to construct a stage. The city manager presented a drawing showing where the stage would be located. Vice Mayor Hickerson asked if we have to get approval to build on TVA land. The city manager will check on this. The Commission agreed if TVA will not approve the location of the stage, it can be moved approximately 100 feet to be located completely on the City's property.

**Industrial Board Vacancies**

Mr. Autry Gobbell, and Mr. Michael Frances have previously served on the Industrial Board, but their terms have expired. They both have agreed to stay on the board if he City will accept them. A motion was made by Commissioner Pickett to approve Autry Gobbell and Michael Frances, to serve another term on the Industrial Board. The motion was seconded by Commissioner Packwood, and carried unanimously.

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**Information on Natural Gas Sales**

City Manager Kibbey stated that he has been doing some research on the City's natural gas revenues. He has found that we overcharged customers by \$21,240.00 in 2015, and undercharged customers by \$30,000.00 for Budget Year FY17. The PGA has been being calculated incorrectly, but this has now been corrected. Customers will notice higher bills in colder weather. The city manager did an audit, and will continue to do an audit every six months to make sure the billing is correct.

**Department Reports**

Police Chief Skelton reported that everything is fine with the police department. He said that police officer Timmy Harris has a broken foot, and will be undergoing surgery. They will be adding another fulltime officer on the force.

Fire Chief Battles stated that they are still working on the fire hall, and have not had any major issues. His department is looking forward to the new budget when funds become available so that the renovation can be completed.

Public Works Director Austin Clark reported that there have been some minor issues at the water department. He said that he feels his department should be able to do the work that is needed at the plant to solve the issues. The inspection of the sewer plant did not reveal any official violations. The gas inspection did not reveal any violations.

Fire Chief Battles said that he has been approached several times by citizens who want the fire department to fill up their swimming pools. He said he informed them to contact city hall about this. Director Austin Clark said that if someone wants to fill their pool they should contact city hall before they start so that that a reading of their meter can be taken. When the pool has been filled they should also notify city hall so their meter can be read. This will allow the sewer charge to be taken off for the gallons of water used to fill their swimming pool.


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Vice Mayor Hickerson asked if there is any liability to the City if kids get hurt swimming, or fishing at the ferry landing (where the dock is located). The city manager said that he would have more signs installed at the dock stating this is prohibited.

Commissioner Pickett stated that Old Union Church is starting a food pantry. It will be located in the Old Wheat's Store Building on Main Street. They hope to be open by the end of June.

County Commissioner Tom Mathis invited the city commissioners to attend the county commission meetings.

Mayor Burns thanked everyone for the good job they have been doing, and said to keep up the good work.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CITY RECORDER