

**Regular City Meeting  
Of the  
Clifton Board of Commissioners  
January 19, 2016**

**Present**

Randy Burns, Mayor  
Tommy Boyd, Vice Mayor  
David Primm, Commissioner  
Eva Ruth Warren, Commissioner  
Layton Packwood, Commissioner  
Byron Skelton, Interim City Manager  
Jerrols Russell, Utilities Director  
Coty Smith, Sewer Plant Supt.  
Randy Battles, Fire Chief  
Michael Hinson, City Attorney  
Barbara Culp, City Recorder

**Visitors**

Tommy Tinin  
Mrs. Michael Hinson

The meeting was called to order by Mayor Burns.

A motion was made by Commissioner Warren to approve the minutes of the previous meeting. The motion was seconded by Commissioner Packwood, and carried unanimously.

**Old Business**

The revised plan for the fire hall renovation has been presented to the Historic Commission, and has been approved. The total cost would be \$97,967.00. There were a lot of things taken out of the original plans to get within the \$100,000.00 budget. The Interim City Manager reported that the purchase order has been sent to the fire truck manufacturer so they can begin building the trucks. It will take approximately six weeks for delivery.

**Regular City Meeting (Pg. 2)**  
**January 19, 2016**

**Proposed Community Recreation Center**

At a previous meeting it was agreed to make application for a LPRF grant for a community center. Interim City Manager Skelton said he has found out what needs to be done to go forth with this application. An environmental study will have to be done. Commissioner Packwood said that he is leaning toward the Baker building for a community center. The asking price for the building and all the property is \$125,000.00. Vice Mayor Boyd said that he feels we should make an offer. A motion was made by Commissioner Packwood to make an offer of \$90,000.00 for the Baker building and property. The motion was seconded by Commissioner Primm.

Roll Call Vote:

Commissioner Packwood-----Yes  
Commissioner Primm-----Yes  
Commissioner Warren-----Yes  
Vice Mayor Boyd-----Yes  
Mayor Burns-----Yes

The motion carried unanimously.

The Interim City Manager told the Commission that our auditor Mr. John Poole was scheduled to be at the meeting, but did not come because of the weather. He said that one of his findings was that the City's Water, Sewer, and Gas Funds cannot go another year losing money. If this happens the State will come in and set the utility rates.

**Airport Authority Vacancies**

There are two vacancies on the Clifton Airport Authority. A motion was made by Mayor Burns to appoint Mr. Clyde Carroll to the Airport Authority. The motion was seconded by Commissioner Primm, and carried unanimously

A motion was made by Commissioner Packwood to appoint Mr. Tommy Tinin to the Clifton Airport Authority. The motion was seconded by Commissioner Primm, and carried unanimously.

**Planning Commission Vacancies**

There are two vacant positions on the Clifton Planning Commission. Mr. Clyde

**Regular City Meeting (Pg. 3)**  
**January 19, 2016**

Carroll, and Ms. Carolyn Forrest previously held these positions. Ms. Forrest has indicated that she would like to remain on the Board. Commissioner Warren suggested that Mr. Bill Willoughby be appointed to the Planning Commission. A motion was made by Commissioner Warren to appoint Ms. Carolyn Forrest, and Mr. Bill Willoughby to the Clifton Planning Commission. The motion was seconded by Commissioner Primm.

**Ordinance Setting Solid Waste Collection Fees for Residential Customers**

There was a discussion concerning the City's solid waste fees. We currently charge residential customers \$11.18 per month. Interim City Manager Skelton told the commissioners that the rate could be lowered to \$7.94 per month, and this would still be sufficient revenue to pay the collection fees to HCG, an employee's salary, and administration fees. The City would still be left with an \$8,000.00 per year reserve. A motion was made by Commissioner Warren to pass Ordinance # 252 (setting solid waste collection fees for residential customers) on the first reading. The motion was seconded by Commissioner Primm, and carried unanimously.

**Department Reports**

Sewer Plant Supt. Coty Smith reported that the State came to check on our water department, and found some overflow problems with the sewer system. There is ground water getting into the system and causing the over flows. Water could possibly be getting at the sewer lift stations. This has caused us to be over capacity at the city sewer plant. The State has recommended that a TV scan be conducted on the pipes. We need to show that something is being done about the problem.

Utilities Director Jerrolds Russell was not present at the meeting due to health issues. The Interim Manager reported that advancements are being made by our utility department in getting the new Dollar Store's utilities installed. The potential opening date for the Dollar Store is 3-27-16.

The Interim City Manager stated that at the last meeting it had been brought to their attention that some unauthorized water taps had been made on one of the City's waterlines. He reported that all fees have been paid and utility accounts set up for all the taps.

**Regular City Meeting (Pg. 4)**  
**January 19, 2016**

Manager Skelton stated that we still have two part-time officers and no problems with the police department.

Fire Chief Randy Battles reported that his department has burned two houses per their owners' request. One was on Main Street, and the other was on Stockade Street.

Commissioner Primm thanked the commissioners for voting to lower the garbage collection rates.

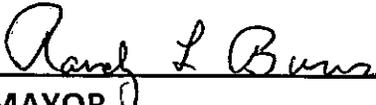
Commissioner Packwood said he feels we need to advertise in the Wayne County News for a city manager. Vice Mayor Boyd said he thinks we should advertise in the Wayne County News, and the Savannah Courier. Commissioner Warren said she feels Byron Skelton has done an excellent job, and cannot believe the Commissioners are doing this. A motion was made by Commissioner Packwood to advertise in the Wayne County News for someone to fill the city manager's position. The motion was seconded by Commissioner Primm,

Roll Call Vote:

Commissioner Packwood-----Yes  
Commissioner Primm-----Yes  
Commissioner Warren-----No  
Vice Mayor Boyd-----Yes  
Mayor Burns-----No

It was agreed that the ad should run for two weeks. Interim City Manager Skelton said he agreed that we should follow our policy and advertise for a city manager.

There being no further business, the meeting was adjourned at 7:33 pm.

  
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MAYOR

  
\_\_\_\_\_  
CITY RECORDER