

**Regular City Meeting  
of the  
Clifton Board of Commissioners  
December 18, 2018**

**Present:**

Randy Burns, Mayor  
Layton Packwood, Vice Mayor  
Carol Hickerson, Commissioner  
Eva Ruth Warren, Commissioner  
Bill Willoughby, Commissioner  
Doug Kibbey, City Manager  
Austin Clark, Public Works Director  
Eddie Simmons, Parks Director  
Lindsay Roberts, Fire Chief  
Timmy Dale Harris, Police Officer  
Kiersten Rainey, Administrative Assistant  
Michael Hinson, City Attorney  
Barbara Culp, City Recorder

**Visitors:**

Chuck Moser, Tom Mathis, Stephen Pevahouse, Randy Battles, Emma McWilliams, Shawn and Gindy Shelby

The meeting was called to order by Mayor Burns. The invocation was given by Mayor Burns followed by the Pledge to Allegiance.

A motion was made by Commissioner Warren to approve the minutes of the previous meeting. The motion was seconded by Vice Mayor Packwood, and carried unanimously.

**New Business from Audience**

There was no new business from the audience.

**Old Business**

**Street closures for the Stroll through Christmas**

**Regular City Meeting (Pg. 2)**  
**December 18, 2018**

The city manager thanked everyone who worked so hard to put the Stroll through Christmas event together. He said it seemed like everyone who attended had a good time.

**Nepotism Discussion**

A motion was made and passed at the previous meeting to keep the nepotism policy as it is currently.

**Liquor Ordinance**

The liquor ordinance passed on the first reading at the previous meeting. The commissioners had requested that some changes be made. The changes have been made and the ordinance is ready for the second reading. A motion was made by Commissioner Warren to pass the Liquor Ordinance # 270 on the second reading. Roll Call vote:

Commissioner Warren-----Yes  
Commissioner Hickerson-----Yes  
Commissioner Willoughby-----No  
Vice Mayor Packwood-----Yes  
Mayor Burns-----Yes

The motion carried

**New Business**

**Budget Amendment Ordinance #3**

The city manager explained the changes in our current budget as outlined in the Budget Amendment Ordinance #3. After a discussion, a motion was made by Commissioner Warren to approve Budget Amendment Ordinance #3 on the first (Ord. #271) reading. The motion was seconded by Commissioner Hickerson, and carried unanimously.

**Discussion Concerning Paving Streets**

Mr. Chuck Moser, Wayne County Road Superintendent addressed the Commission concerning some streets in town that need some repair work. The City had thought that the County would help with this work. Mr. Moser said his

**Regular City Meeting (Pg. 3)**  
**December 18, 2018**

department could do chip and seal on the streets but the City would have to pay labor and for the use of their machinery. He also said if some preliminary work is not done there is no use putting the chip and seal down because it would not hold up. He suggested putting chirt on the streets and having them graded every few months. There was also a discussion concerning possibly getting a local contractor to do the work needed.

Mr. Shawn Shelby asked if there are any plans to do work on the historic sidewalks. The city manager said we have already applied for a grant to bring the sidewalk further. It could possibly be three years down the road. Mr. Shelby said he has been having a problem with his water for quite some time now. He said the debris that collects in his waterline has caused him to have to replace his washer. He said this is an ongoing problem, and the City needs to install a new line. Public Works Director Austin Clark said that the line that feeds water to the Shelby residence is old and corroded. Commissioner Willoughby asked how much it would cost to replace the waterline from Vine Street to Main Street. Austin said it would cost approximately \$20,000.00 in materials plus labor. Vice Mayor Packwood asked Public Works Director Clark to get a total price on replacing the line, and bring the information back to the Commission. The Mayor said to get the cost for the City replacing the line, and also the cost for a contractor to do the work.

**Department Reports**

Parks Director Eddie Simmons reported that they are doing day to day work at the parks. The concession stand and bathrooms have been painted. They are also touching up the bleachers. Mayor Burns asked how is the walking trail holding up. Eddie said there are a few places that dirt collects on the walk when it rains. He said they have been patching some areas which will need to be replaced in the future. The mayor told the Public Works Director to get with the Parks Director to see if they can come up with a solution to the drainage problem.

Police Officer Timmy Harris reported that everything is good with the police department. He told the commissioners that Police Officer Jerroll Henderson had a slight heart attack, and had two stints put in.

**Regular City Meeting (Pg. 4)**  
**December 18, 2018**

Fire Chief Lindsay Roberts stated that things are coming along with the fire department renovation. He said the gas line will be installed this week, and the upstairs has been finished. He will buy furniture the following week for the upstairs.

Public Works Director Clark told the Commission that he has been looking at a new system that would upgrade our utility meters. This system would minimize water loss, and meters could be locked without anyone going out and doing this manually. The city manager said this type system would be a big savings of man power. Director Clark will cost it out to see how much of a saving we would see with this new system. Austin said that there will be a sewer inspection of both plants the following day. In the future Austin's sewer license will be used instead of Coty Smith's license.

The city manager said for the past three natural gas budgets we have only broken even, but should be having money for depreciation above that. He will be meeting with our gas consultants to see how much we should be charging our customers for gas.

The city manager updated the Commission on Leadership Wayne. He gave the commissioners copies of a booklet titled 13 ways to kill a community. He said these are things we do not want to do.

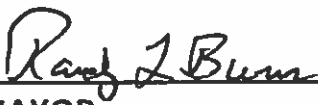
Commissioner Warren congratulated Commissioner Willoughby on becoming a new grandfather (new grandson).

Commissioner Warren said she did not get to attend the public hearing that was held today to close out the CDBG Grant for the warning siren, and fire hall equipment. Commissioner Willoughby asked why the hearing was held in the middle of the day. He said he would have attended if it had been held later. The city manager said that the next hearing could be scheduled for 5:00 p.m.

**Regular City Meeting (Pg. 5)**  
**December 18, 2018**

Commissioner Willoughby said there is a need for a public bathroom in town. The city manager said he would look into this, but most people looking for a public restroom come to city hall and are allowed to use the bathroom.

There being no further business, the meeting was adjourned.

  
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MAYOR

  
\_\_\_\_\_  
CITY RECORDER