

**Regular City Meeting
Of the
Clifton Board of Commissioners
February 16, 2016**

Present:

Randy Burns, Mayor
David Primm, Commissioner
Eva Ruth Warren, Commissioner
Layton Packwood, Commissioner
Byron Skelton, Interim City Manager
Michael Hinson, City Attorney
Jerrols Russell, Utilities Supervisor
Coty Smith, Sewer Plant Supt.
Kenneth Templeton, Water Plant Supt.
Randy Battles, Fire Chief
Barbara Culp, City Recorder

Absent:

Tommy Boyd, Vice Mayor

Visitors:

Jimmy Anderson, Architect
Mrs. Michael Hinson

The meeting was called to order by Mayor Burns.

A motion was made by Commissioner Warren to approve the minutes of the previous meeting. The motion was seconded by Commissioner Packwood, and carried unanimously.

Old Business

A motion was made by Commissioner Primm to pass Ordinance # 252 on the second reading (lowering garbage collection fees from \$11.18 to \$7.94 per month). The motion was seconded by Commissioner Packwood, and carried unanimously.

Proposed Community Center

Interim City Manager Skelton told the Commission that the City has acquired the Baker building for the proposed community center. The purchase price was \$90,000.00. Mayor Burns asked Manager Skelton to check on getting

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the heat working in the building so that the fire trucks could be housed during the fire hall renovation. Mr. Jimmy Anderson told the commissioners that the biggest problem in getting the building renovated will be the potential liability. He suggested we hire a construction manager, and let him gather the sub-bids, and coordinate who and when workers would be on the job. There was a discussion concerning volunteer laborers for the fire hall project. Mr. Anderson suggested if we allow volunteers to work they should be put on our workers compensation insurance on a temporary basis. Mayor Burns said that the volunteer firemen are already covered under the City's workers comp insurance. The mayor asked if the volunteer laborers could sign a waiver for non-liability. Attorney Hinson said that they could sign a waiver assuming that there would be someone on the job with the expertise to tell them what to do. If a general contractor is hired they would have to have a contractor's license. A project manager could be a working employee who would work under the general contractor. Commissioner Primm told the commissioners that we have a contractor, Jerry Battles who lives in town and has his contractor's license. Commissioner Packwood asked Manager Skelton to check with our insurance company about coverage for volunteer workers. Mayor Burns suggested we advertise for a Construction Manager in the Wayne County News and Savannah Courier. Mr. Anderson will check their license numbers, after bids are opened on 3-08-16.

New Business

Resolution to apply for 2016 Community Development Block Grant

A motion was made by Commissioner Packwood to approve the Resolution to make application for a 2016 Community Development Block Grant (for construction and equipment at the water plant). The motion was seconded by Commissioner Warren, and carried unanimously.

Resolution for Administrative Services 2016 CDBG

A motion was made by Commissioner Warren to approve the Resolution to hire Community Development Partners for the administrative services for the 2016 CDBG Project. The motion was seconded by Commissioner Packwood, and carried unanimously.

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Resolution for Engineering Services 2016 CDBG

A motion was made by Commissioner Warren to approve the Resolution to hire Barge, Waggoner, Sumner, and Cannon to provide engineering services for the 2016 CDBG Project. The motion was seconded by Commissioner Primm, and carried unanimously.

2015-2016 Audit Contract

A motion was made by Commissioner Primm to enter into contract with Mr. John Poole to do our yearly audit, at the cost of \$5,700.00. The motion was seconded by Commissioner Packwood, and carried unanimously.

Appointment to the Historic Zoning Commission

A motion was made by Commissioner Packwood to appoint Mr. Jimmy Anderson, and Ms. Jackie Bruton to the Clifton Historic Zoning Commission. The motion was seconded by Commissioner Warren, and carried unanimously.

Department Reports

Utilities Supervisor Jerrolds Russell reported that the gas service has been set for the new Dollar Store, and they are working on getting the sewer installed.

Sewer Plant Supt. Coty Smith reported that he still has a grinder out of service, and will be getting a quote tomorrow for the repair costs.

Water Plant Supt. Kenneth Templeton told the Commission that engineers Barge, Waggoner, Sumner, and Cannon have prepared a list of proposed upgrades for the water plant. Mayor Burns asked what the total cost of the upgrades would be. Kenneth said that the cost would be between \$250,000.00, and \$300,000.00. He also told the commissioners that currently we are running two intake pumps, and if one of the pumps goes down the plant would have to operate 24 hours each day.

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Fire Chief Randy Battles said his department has not responded to any fires this month. He told the commissioners that their breathing apparatuses are obsolete. He said they would be applying for grants the next year to purchase new equipment.

Interim City Manager Byron Skelton reported: Parks & Recreation Director Eddie Kelley has indicated that he may retire the last of April. He said that Director Kelley has been asking for someone to be hired so that he could train them.

Manager Skelton told the commissioners that we have sent a request to the State Comptroller's office for approval to borrow funds for the proposed paving project. He said that we currently have enough money in the State Street Aid fund to pay for the proposed paving. After a discussion a motion was made by Commissioner Packwood to withdraw the request to the Comptroller's office for approval to borrow funds for the paving project. The motion was seconded by Commissioner Primm, and carried unanimously.

Manager Skelton showed the new street banners we have purchased. He said they will be put up once our streets have been paved.

Manager Skelton also reported that the part-time City Clerk has been sent to TIBRS for training.

Commissioner Packwood said that since there is a lot going on in the City at this time he suggested we hold off on applications for a city manager. A motion was made by Commissioner Packwood that we wait until after July 1, 2016 to consider applications for a city manager. The motion was seconded by Commissioner Warren. Roll call vote:

Commissioner Packwood-----Yes

Commissioner Warren-----Yes

Commissioner Primm-----Yes

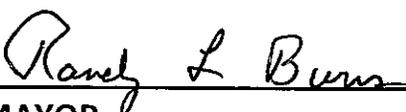
Mayor Burns-----Yes

Mayor Burns said he would like to be included in the motion, that Interim City Manager Skelton would not hire, or fire anyone without it being brought before the Commission. The city attorney commented that this would be against the City's

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Charter, because the city manager has the authority to hire and fire without it being brought before the Commission. Mayor Burns then withdrew his request for his inclusion. The motion passed unanimously.

There being no further business, the meeting was adjourned.



MAYOR



CITY RECORDER