

**Regular City Meeting
Of the
Clifton Board of Commissioners
December 20, 2016**

Present:

Randy Burns, Mayor
Eva Ruth Warren, Commissioner
Layton Packwood, Commissioner
Carol Hickerson, Commissioner
Doug Kibbey, City Manager
Austin Clark, Utilities Supervisor
Paula Skelton, Water Plant Supt.
Mike Hinson, City Attorney
Barbara Culp, City Recorder

Absent:

Tommy Boyd, Vice Mayor

Visitors:

Donnie Warren
Mrs. Mike Hinson

The meeting was called to order by Mayor Burns.

Oath of Office

Re-Elected City Commissioner Eva Ruth Warren was sworn in by City Recorder Barbara Culp.

Election of Mayor

Commissioner Packwood made a motion to nominate Randy Burns for Mayor. The motion was seconded by Commissioner Warren, and carried unanimously.

Election of Vice Mayor

A motion was made by Commissioner Warren to nominate Carol Hickerson for Vice Mayor. The motion was seconded by Commissioner Packwood, and carried unanimously.

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The approval of the minutes from the previous meeting was omitted until the next city meeting.

New Business from Audience

None

Pay Scale Resolution

A motion was made by Commissioner Packwood to approve the Resolution approving the City of Clifton Employee Classification and Grades Pay Schedule. The motion was seconded by Commissioner Warren. Roll call vote:

Commissioner Warren-----Aye

Commissioner Packwood-----Aye

Vice Mayor Hickerson-----Aye

Mayor Burns-----Aye

The motion carried unanimously.

Resolution Approving 01-01-17 Version of the Employee Handbook

A motion was made by Commissioner Warren to pass the Resolution approving the 01-01-17 Version of the Employee Handbook for the City of Clifton Employees. The motion was seconded by Vice Mayor Hickerson. Roll Call Vote:

Commissioner Warren-----Aye

Commissioner Packwood-----Aye

Vice Mayor Hickerson-----Aye

Mayor Burns-----Aye

The motion carried unanimously.

Ordinance To Amend Title 1, Chapter 1, Section 101 Of The Clifton Municipal Code To Set Meeting Times For The Clifton City Commission

A motion was made by Commissioner Packwood to approve Ordinance # _____ on the first reading, changing the meeting times for the Clifton City Commission to the fourth Monday in each month at 7:00pm. The motion was seconded by Vice Mayor Hickerson, and carried unanimously.

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Department Reports

Utilities Supervisor Austin Clark reported that there are no major issues with the utility departments. He told the commissioners that we have a new water plant operator, and a new sewer plant operator. He said that everyone is trying to settle in, get comfortable, and learn their new roles.

Comments from Commissioners

Mayor Burns said that there are some utility customer's yards that need to be dressed up when the weather gets better.

Commissioner Warren said that there is a problem with the electric services on Main Street. She suggested that the company who installed the electrical on Main Street be contacted about the issue.

Commissioner Warren thanked everyone for their vote and support in the recent run-off election.

There being no further business, the meeting was adjourned.



MAYOR



CITY RECORDER